

# Privacy Policy

Effective date: May 24<sup>th</sup> 2018

The team of MOLGENIS, operating as part of the System Genetics Group, dept of Genetics, University Medical Center Groningen ("us", "we", or "our") operates the <http://molgenis.github.io/> website and a collection of MOLGENIS databases made publicly available through our web servers (the "Service").

This page informs you of our policies regarding the collection, use, and disclosure of personal data when you use our Service and the choices you have associated with that data. We take your privacy very seriously and our privacy policy is compliant with the applicable laws and the GDPR. This page also informs you about your rights with respect to your personal data.

We use your data to provide and improve the Service. By using the Service, you agree to the collection and use of information in accordance with this policy.

## Information Collection And Use

We collect several different types of information for various purposes to provide and improve our Service to you.

### Types of Data Collected

#### Personal Data

While using our Service, we may ask you to provide us with certain personally identifiable information that can be used to contact or identify you ("Personal Data"). By providing us with these data you guarantee that these data are correct and complete and you have to give us permission so we can use these data for the purposes described below. In addition we are provided with personal data (e.g. contact details of biobank officials or contact persons for a catalogue or research consortium) specifically for the purpose of making them publicly available through our websites, catalogues or MOLGENIS databases. Upon providing us with these data we ask you for your consent so we can use the data for these purposes and the purposes described below.

Personally identifiable information collected by us may include, but is not limited to:

- Email address
- First name and last name
- IP-address
- Cookies and Usage Data

#### Usage Data

We may also collect information how the Service is accessed and used ("Usage Data"). This Usage Data may include information such as your computer's Internet Protocol address (e.g. IP address), browser type, browser version, the pages of our Service that you visit, the time

and date of your visit, the time spent on those pages, unique device identifiers and other diagnostic data.

This privacy policy concerns the personal data that is provided to us or collected by us in order to provide our Service. The contents of the MOLGENIS databases and catalogues we provide as part of our Service may or may not also contain personally identifiable information. However this is not the responsibility of the MOLGENIS team but is the responsibility of the respective data owner for that database/MOLGENIS instance.

## **Use of Data**

MOLGENIS uses the collected data for various purposes:

- To provide and maintain the Service
- To notify you about changes to our Service
- To allow you to participate in interactive features of our Service when you choose to do so
- To provide customer care and support
- To provide analysis or valuable information so that we can improve the Service
- To monitor the usage of the Service
- To detect, prevent and address technical issues

The legal basis for our use of the collected data is your consent. When you provide us with your personal data, we ask your consent to use these data for the purposes described above.

## **Transfer Of Data**

Your information, including Personal Data, may be transferred to — and maintained on — computers located outside of your state, province, country or other governmental jurisdiction where the data protection laws may differ than those from your jurisdiction.

If you are located outside the Netherlands and choose to provide information to us, please note that we transfer the data, including Personal Data, to the Netherlands and process it there.

Your consent to this Privacy Policy followed by your submission of such information represents your agreement to that transfer.

The MOLGENIS team will take all steps reasonably necessary to ensure that your data is treated securely and in accordance with this Privacy Policy and that no transfer of your Personal Data will take place to an organization or a country unless there are adequate controls in place including the security of your data and other personal information.

## **Disclosure Of Data**

### **Legal Requirements**

The MOLGENIS team may disclose your Personal Data only if such action is necessary for the following reasons:

- To comply with a legal obligation
- To protect and defend the rights or property of MOLGENIS
- To prevent or investigate possible wrongdoing in connection with the Service
- To protect the personal safety of users of the Service or the public
- To protect against legal liability

In addition we may want to share your data for other reasons with other parties (e.g. other researchers interested in using MOLGENIS and looking for feedback of current MOLGENIS users) but we will ask your consent for this first.

## Security Of Data

The security of your data is important to us, but remember that no method of transmission over the Internet, or method of electronic storage is 100% secure. While we strive to use commercially acceptable means (both technical as well as from a management point-of-view) to protect your Personal Data, we cannot guarantee its absolute security.

We will store your data no longer than necessary to achieve the purposes for the Service. Once you unsubscribe from our services we will retain your data for a maximum of 1 additional year to facilitate our disaster data-recovery policy.

## Your Rights on Your Data

You have the right to view your personal data that we collected. In addition you have the right to ask for correction or removal of your data. The latter will result in you no longer being able to use (some of) our services. If you want to take your personal data and transfer them somewhere else this is also possible. You can contact us via an e-mail to [Molgenis-support@umcg.nl](mailto:Molgenis-support@umcg.nl).

If you require additional information or you have a complaint or feedback about privacy issues you can contact the Privacy Officers of the UMCG via e-mail: [privacy@umcg.nl](mailto:privacy@umcg.nl). In case you want to file a complaint: this is possible via the Dutch “Autoriteit Persoonsgegevens” via the webaddress below (<https://autoriteitpersoonsgegevens.nl/nl/zelf-doen/privacyrechten/klacht-indienen-bij-de-ap>)

## Service Providers

We may employ third party companies and individuals to facilitate our Service ("Service Providers"), to provide the Service on our behalf, to perform Service-related services (e.g. hosting and technical maintenance of our servers) or to assist us in analyzing how our Service is used.

These third parties have access to your Personal Data only to perform these tasks on our behalf and are obligated not to disclose or use it for any other purpose.

## Tracking & Cookies Data

We use cookies and similar tracking technologies to track the activity on our Service and hold certain information.

Cookies are files with small amounts of data which may include an anonymous unique identifier. Cookies are sent to your browser from a website and stored on your device. Tracking technologies also used are beacons, tags, and scripts to collect and track information and to improve and analyze our Service.

You can instruct your browser to refuse all cookies or to indicate when a cookie is being sent. However, if you do not accept cookies, you may not be able to use some portions of our Service.

Examples of Cookies we use:

- **Session Cookies.** We use Session Cookies to operate our Service.
- **Preference Cookies.** We use Preference Cookies to remember your preferences and various settings.
- **Security Cookies.** We use Security Cookies for security purposes.

## Analytics

We may use third-party Service Providers to monitor and analyze the use of our Service.

- **Google Analytics**

Google Analytics is a web analytics service offered by Google that tracks and reports website traffic. Google uses the data collected to track and monitor the use of our Service. We use Google Analytics to review this site's usage and improve our services. To optimally protect your privacy we have signed the Data Processing Amendment, masked parts of your IP address and disabled data sharing with other Google services.

Click [here](#) to opt-out of Google Analytics.

Additionally, you can opt-out of having made your activity on the Service available to Google Analytics by installing the Google Analytics opt-out browser add-on. The add-on prevents the Google Analytics JavaScript (ga.js, analytics.js, and dc.js) from sharing information with Google Analytics about visits activity.

For more information on the privacy practices of Google, please visit the Google Privacy & Terms web page: <https://policies.google.com/privacy?hl=en>

## Links To Other Sites

Our Service may contain links to other sites that are not operated by us. If you click on a third party link, you will be directed to that third party's site. We strongly advise you to review the Privacy Policy of every site you visit.

We have no control over and assume no responsibility for the content, privacy policies or practices of any third party sites or services.

## **Children's Privacy**

Our Service does not address anyone under the age of 18 ("Children").

We do not knowingly collect personally identifiable information from anyone under the age of 18. If you are a parent or guardian and you are aware that your children have provided us with Personal Data, please contact us. If we become aware that we have collected Personal Data from children without verification of parental consent, we take steps to remove that information from our servers.

## **Changes To This Privacy Policy**

We may update our Privacy Policy from time to time. We will notify you of any changes by posting the new Privacy Policy on this page.

We will post a prominent notice on our Service, prior to the change becoming effective and update the "effective date" at the top of this Privacy Policy.

You are advised to review this Privacy Policy periodically for any changes. Changes to this Privacy Policy are effective when they are posted on this page.

## **Contact Us**

If you have any questions about this Privacy Policy, please contact us:

- By email: [molgenis-support@umcg.nl](mailto:molgenis-support@umcg.nl)